



Attendance Policy for Troop 394

Attendance by Scouts at meetings and functions is essential to maintain a cohesive troop that works together and operates as a unit. Scouts that have low attendance often fall behind in requirements and are not familiar with Troop operations. In addition, intermittent attendance by Scouts makes it difficult for Scout and adult leadership to plan and implement the program.

DEFINITIONS

Attendance

Troop 394 meets weekly throughout the year on the day of the week set by the Troop Committee. Scouts are expected to attend all scheduled meetings during the year.

The Troop does not meet during the following weeks:

Easter Break,
Summer Camp,
Thanksgiving,
Christmas,
New Year, and
Individual days defined by the Committee

Absence

A Scout not attending a scheduled meeting is considered absent.

Excused Absence

A Scout must obtain permission to be absent from meeting. Any absence without permission is considered an unexcused absence. Permission for a short-term absence (less than four meetings) is obtained from the Senior Patrol Leader and the Scoutmaster. Permission must be obtained no later than two meetings before the absence. Permission for a long-term absence (four or more meetings) must be obtained from the Committee at the Committee meeting one month prior to the start of the absence.

Unexcused Absence

Any absence that occurs without prior permission is considered an unexcused absence.

Acceptable Attendance

A scout has maintained acceptable attendance if he has no unexcused absences for the Scout-year. The Scout-year approximates the school year and is defined as September 1 to August 31.

Duties

A Scout seeking an excused absence must arrange for other Scouts to take over his Troop duties before permission will be granted.

ATTENDANCE POLICY

A scout must maintain acceptable attendance to attend troop activities.

Troop activities include:

Monthly trips,
Special trips or activities, or
Summer Camp.

If a scout has not maintained acceptable attendance but wants to attend a troop activity, he may petition the Senior Patrol Leader and Committee to attend the activity. The Scout presents the petition to the Senior Patrol Leader and the Senior Patrol will then present the petition to the Committee. The petition must be presented at a Committee meeting no later than one month (30 days) prior to the activity. Permission must be granted by a vote of the Committee, including Scoutmaster, and with concurrence of the Senior Patrol Leader.

Petition to Attend Scout Activity

To be completed by Scout

Date: _____

Name of Scout: _____

Rank: _____

Activity to Attend: _____

Date of Activity: _____

Dates and Explanation for Unexcused Absences:

Actions Scout will Take to Avoid Future Unexcused Absences:

Approvals

Committee Chair: _____ Date: _____

Senior Patrol Leader: _____ Date: _____

Scoutmaster: _____ Date: _____
